



Understanding How To Read The Billing Statement

This is a sample bill to help you understand how to read the billing statement.
Thank you for allowing Alfa Insurance® to provide and service your insurance needs.

①

How much is due?

This shows the minimum payment amount that must be paid by the due date. The minimum payment amount may include service charges and/or late fees.

②

How do I contact my Alfa™ agent? Your Alfa Agent is dedicated to serving your insurance needs and if you need to reach your agent with any question, we have conveniently placed contact information here.

③

Where can I find my policy information?

We provide you with the policy type, number(s), term, description and current premium due. **Refer to your policy declaration for more details or you can register to view your policy information online at www.alfainsurance.com.**

④

What is my current payment frequency?

Your current payment frequency is listed here. We offer monthly, quarterly or full pay. There is a \$3 service charge per invoice if you pay monthly or quarterly. There is no service charge if you select the full pay frequency option or pay by Electronic Funds Transfer (EFT). Contact your Alfa office to change your payment options.

⑤


Where is my overall total? This area shows the total you owe for the policy term(s) on this account along with any payments received and any adjustments.

⑥

What do I owe on this bill? Your premium due is found in this area along with any service charges and late fees. To avoid service charges on future invoices, you may contact your Alfa office to have the Minimum Payment Due automatically deducted (EFT) from your bank account or change the frequency of payment to full pay. To avoid late fees pay your minimum payment by the due date. A \$10 late fee will be assessed if the minimum payment is received by us more than two days after the payment due date.

⑦

What do I mail with my payment? Return the bottom portion with your payment. Remember to allow for mail time so your payment is received on or before the due date.

 ACCOUNT BILLING STATEMENT Alfa Insurance Companies <i>For customer service, contact your Agent or call 1-800-964-2532.</i>	Billing Statement Date XX/XX/XX Bill Account Number XXXXXXXXXX Membership Number XXXXXXXX												
CUSTOMER NAME CUSTOMER ADDRESS	① Payment Due Date XX/XX/XX Minimum Payment Due \$\$\$												
Refer to your current policy Declaration(s) for detailed information on the policy(ies) listed below.	② <i>Thank you for letting us serve you.</i> AGENT NAME (000) 000-0000 AGENT EMAIL ADDRESS												
Please see reverse side for important information regarding this statement.													
<table><thead><tr><th>Policy Type</th><th>Policy Number(s)</th><th>Policy Term</th><th>Description</th><th>Payment Frequency</th><th>Current Premium Due</th></tr></thead><tbody><tr><td>Automobile</td><td>XXXXXXXXXX</td><td>XX/XX/XX - XX/XX/XX</td><td>Vehicle Year / Make / Model</td><td>Monthly Quarterly Full Pay</td><td>\$\$\$</td></tr></tbody></table>	Policy Type	Policy Number(s)	Policy Term	Description	Payment Frequency	Current Premium Due	Automobile	XXXXXXXXXX	XX/XX/XX - XX/XX/XX	Vehicle Year / Make / Model	Monthly Quarterly Full Pay	\$\$\$	
Policy Type	Policy Number(s)	Policy Term	Description	Payment Frequency	Current Premium Due								
Automobile	XXXXXXXXXX	XX/XX/XX - XX/XX/XX	Vehicle Year / Make / Model	Monthly Quarterly Full Pay	\$\$\$								

③

④

**** SAMPLE ****

⑤

Account Summary		
Previous Account Balance		\$\$\$
Payments Received	-	\$\$\$
* Adjustments	+	\$\$\$
Current Account Balance		\$\$\$

*See reverse side for explanation.

⑥

Current Billing Summary		
Premium Due		\$\$\$
* Service Charge(s)	+	\$
* Late Fee(s)	+	\$
Minimum Payment Due		\$\$\$

INVOICE 1 11/10



Pay by phone 1-800-964-2532
Pay online at www.alfainsurance.com

Bill Account Number XXXXXXXXXX
Payment Due Date XX/XX/XX
Minimum Payment Due \$\$\$

Make check payable to Alfa Insurance Companies.

CUSTOMER NAME

⑦

ALFA INSURANCE COMPANIES

☐ CHANGE OF ADDRESS ON ENVELOPE

**** SAMPLE ****

CONVENIENT PAYMENT OPTIONS!

Pay online for **FREE** at www.alfainsurance.com
or by phone at 1-800-964-2532.